

# PERSLink Member Self Service Mobile App

## Quick Instruction Guide



## Access and manage your Benefits from any location on your new Mobile App!

### Active Employees

- Stay updated with your retirement planning by using the benefit estimate & service purchase calculators
- View your retirement account balance
- Update your profile information
- View your designated beneficiaries & covered dependents
- View your insurance level of coverage
- Update your benefit elections during Annual Enrollment

### Retirees

- View Your NDPERS retirement payment(s) and related details
- Insurance coverage(s), premiums paid , and other related details
- Update your Federal & North Dakota State income tax withholding
- Update your address
- View your designated beneficiaries & covered dependents

## How to download?

*MSS Mobile App is available in the following versions:*

### 1. Apple IOS 8 & 9

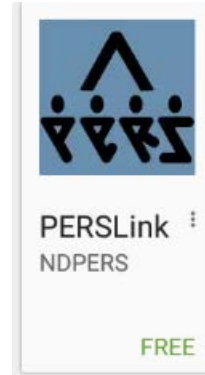
To find

- Access App Store
- Search for PERSLink or NDPERS
- Download for free

### 2. Android 5 & 6

To find

- Access Play Store
- Search for PERSLink or NDPERS
- Download for free



This mobile app is not available at this time for Windows mobile devices.

# Login Page



*Log in using your PERSLink  
Member Self Service  
ND Login ID.*



*Accept the terms and  
conditions.*

# Homepage

The image shows two side-by-side screenshots of the NDPERS Mobile app homepage. The left screenshot is for a 'Retiree Demo' user, and the right is for an 'Active Demo' user. A menu is overlaid on the top right of the active demo screen, listing: Profile, Spouse/Contact Info, Messages, Contact Us, and Logout. A blue arrow points from a box labeled 'Quick Links' to the menu. Below the menu, the active demo screen shows a list of insurance and retirement plans, each with a 'Status' field set to 'Enrolled'.

Employee Assistance Program	
Status	Enrolled

Main Retirement	
Status	Enrolled

Health Insurance	
Status	Enrolled

Dental Insurance	
Status	Enrolled

Vision Insurance	
Status	Enrolled

Life Insurance	
Status	Enrolled

Employee Assistance Program	
Status	Enrolled

FlexComp	
Status	Enrolled

Quick Links

Select a Plan for more options. Example on next page.

## Specific Plan Information Example - Active

*The left menu displays more menu options.*

*The Annual Enrollment option is available during annual enrollment season*

The screenshot shows the NDPER Mobile app interface. The left menu is expanded, showing options: Home, Annual Enrollment, Spouse/Contact I..., Profile, Messages, Contact Us, Feedback, and Logout. The main content area displays enrollment status for various plans:

Plan Type	Status	Action Required
Health	Enrolled	Action Required Request Status
Life	Enrolled	Action Required Request Status
Dental	Eligible	Action Required Request Status
Vision	Enrolled	Action Required Request Status












The right side of the screen shows a 'Welcome to NDPER Mobile' screen with a 'Test Demo' overlay. Below the overlay, there is an 'Annual Enrollment' section with a link 'Make your Annual Enrollment Benefit Elections Here' and a note: 'Annual Enrollment season begins January 01, 2016 and ends December 31, 2016'. Below this is an 'Active' section with a list of plans and their status:

Plan Name	Status
Main Retirement	Enrolled
Other 457/403(b)	Enrolled
Health Insurance	Enrolled
Vision Insurance	Enrolled
Life Insurance	Enrolled

## Specific Plan Information Example - Retiree

*The left menu displays more menu options.*

Retiree

-  Home
-  Other NDPERS Pla...
-  Direct Deposit
-  Tax Withholding
-  Payment History
-  Spouse/Contact I...
-  Profile
-  Messages
-  Contact Us
-  Feedback
-  Logout

Account Information

Account Information

<b>Highway Patrol Retirement Plan</b>	<b>Retirement Benefit Type</b>
<b>Jan 01, 2015</b> Retirement Date	<b>100% Joint &amp; Survivor</b> Benefit Option
<b>\$276,011.96</b> Original Minimum Guarantee	<b>\$193,744.94</b> Remaining Minimum Guarantee
<b>Standard RHIC</b> RHIC Option	<b>\$127.50</b> RHIC Amount

Minimum Guarantee: "NDPERS is a "defined benefit" plan, which allows members to compute their retirement benefits based on a mathematical formula. You or your beneficiaries are guaranteed to receive no less than your member account balance. When you retired, this amount is known as your Minimum Guarantee.


Monthly / Lumpsum Benefit Info

Jun 01, 2016

# New Icons

## Plus Sign

Active	Benefit Estimate	
	Main	
Home	<b>83702</b> Benefit Calculation ID	<b>Retirement</b> Benefit Account Type
NDPERS Plans		
Annual Enroll	<b>Jul 01, 2060</b> Retirement Date	<b>\$6,074.56</b> Final Monthly Benefit
Service Purchase		
Benefit Calculator		
Spouse/Contact I...		
Profile		
Messages		
Contact Us		
Feedback		
Logout		



*This icon means "create new" or "add new".*



# Multiple Pages

**Retiree**

- Home
- Other NDPERS Pla...
- Direct Deposit
- Tax Withholding
- Payment History
- Spouse/Contact I...

← **Payment History Detail**

Jan - 2016
 ⋮

<b>\$4,570.39</b> Gross Benefit	<b>\$4,460.70</b> Taxable Amount
<b>\$109.69</b> Non-Taxable Amount	<b>(\$434.71)</b> Federal Tax
<b>(\$36.24)</b> State Tax	<b>N/A</b> Other Deductions

Payment Method ✕

<b>Us Bank Na</b> Bank Name	<b>\$4,099.44</b> Net Amount
<b>ACH</b> Payment Method	<b>N/A</b> Check #

CANCEL

<b>(\$36.19)</b> State Tax	<b>N/A</b> Other Deductions
<b>Processed</b>	<b>\$4,099.92</b>

*This means results continue on another page. Swipe left to view more results.*