



**NORTH DAKOTA
PUBLIC EMPLOYEES
RETIREMENT SYSTEM**

Election Subcommittee Meeting Agenda

Location: NDPERS Conference Room, 1600 East Century Avenue, Bismarck ND
By phone: 701.328.0950 Conference ID: 734 337 846#

Date: **Thursday, May 16, 2024**

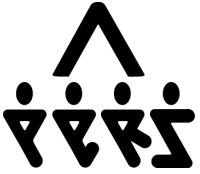
Time: 2:00 P.M.

I. BOARD ELECTION

- A. Validation of Petition Signatures
- B. Approval of Candidates' Names on the Election Ballot (Committee Action)

II. SUBCOMMITTEE CHARTER

- A. Review and Approval of the Subcommittee Charter (Committee Action)



**North Dakota
Public Employees Retirement System**
1600 East Century Avenue, Suite 2 • PO Box 1657
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Memorandum

TO: NDPERS Board Election Subcommittee

FROM: Jan Lund

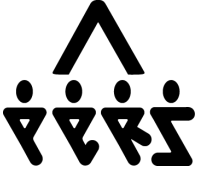
DATE: May 16, 2024

SUBJECT: Election Ballots

The following candidates have submitted petitions by the May 10th deadline and have met the requirements of a minimum of 100 signatures of active eligible voters on the petition. The three candidate names are eligible to be placed on the election ballot.

LAST	FIRST	AGENCY/DEPARTMENT	ELIGIBLE SIGNATURES
Geiger	Stacey	Bismarck Public Schools	102+
Goodhouse	Casey	Tax Commissioner	103+
Trzpuc	Kayla	DHHS	102

Action requested: Pending a candidate withdrawal by the May 17, 2024 deadline, approve the three candidates' names to be placed on the ballot for the election of an Active Elected member to the Board for the term beginning July 1, 2024, and ending June 30, 2029.



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Memorandum

TO: NDPERS Board Election Subcommittee


FROM: Jan Lund

DATE: May 16, 2024

SUBJECT: Committee Charter

A strategic goal of the Board was to develop a Charter for the subcommittees that did not already have one. Attached is a draft charter for this committee's review and consideration.

Action requested: Approve the charter for the Election Subcommittee.

	Original Effective Date:
	Revised:
	Approved by Board:
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Election Subcommittee Charter	

PURPOSE

The Election Subcommittee (“Committee”) is appointed by the Board of Trustees (“Board”) of the North Dakota Public Employees Retirement System (“Agency”) to provide oversight of the election process whenever a vacancy occurs, or term is expiring, of an elected member of the Board. Oversight includes ensuring the election rules are followed, counting ballots, and reporting election results to the full Board.

STRUCTURE

The Committee will consist of three members appointed by the Board at the February meeting leading up to an election to serve until the retirement board meeting for the following February. The Board is also responsible for appointing a Committee Chair.

MEETINGS

The Committee will meet to validate the nomination petitions received and approve names to be placed on the election ballot. The committee will again meet to canvass ballots once the election period has closed. Members of the Committee will be compensated for attendance at Committee meetings in accordance with NDPERS’ policy for compensation in effect at the time for Board members.

DUTIES AND RESPONSIBILITIES

The Committee will carry out the following responsibilities:

- 1) **Election Oversight:**
 - a. Ensure administrative code ([Chapter 71-01-02](#)) has properly been followed in the election process.
- 2) **Other Responsibilities:**
 - a. Validate nomination petitions and approve names to be placed on the election ballot.
 - b. Canvass the ballots at the end of the election period.
 - c. Report election results to the full Board.